

September 2015



Dear Parent/Guardian/Carer

An Invitation to become a Parent Governor of the High Weald Academy

I am writing to invite you to consider standing for election as a parent governor, or to nominate another parent who would be willing to take on this interesting and challenging role in support of the school.

The Local Governing Body works to support the Principal and the Senior Leadership Team to ensure that the school works efficiently and effectively towards achieving success for its students and staff.

The Local Governing Body is made up of:

- ✦ **Five Parent Governors, each serving for a term of four years**
- ✦ The Principal and two elected Staff Governors (1 Teacher & 1 Associate Staff)
- ✦ Seven volunteers from the local community

Before you decide to nominate someone, or to volunteer yourself, you may want to know a bit more about what is involved.

Governors need not be experts in the field of education. What they do require is an interest in the school and in the welfare of its students; they also need the time and willingness to get involved in support of the school community as a whole.

Our governors work with the academy by:

- ✦ Attending six meetings of the Local Governing Body each year (Meetings are held at the school on weekday evenings, usually from 6.00 pm to 8.00 pm.)
- ✦ Undertaking at least three monitoring visits a year and reporting back to fellow governors
- ✦ Supporting academy events such as Open Evenings, Awards Events, etc

In return, the academy undertakes to provide its governors with:

- ✦ Relevant training
- ✦ An experienced governor as mentor
- ✦ Support with reporting and other clerical tasks

Prospective governors will be asked to supply relevant identification to enable the academy to apply for a Disclosure & Barring Service check. To ensure that the Local Governing Body does the most it can for the school, governors complete skills audits and participate in Governing Body self-evaluation exercises.

If you are interested in finding out more about how you, as the parent of one of our students, can contribute to the governance of the High Weald Academy, please contact me to arrange a meeting or telephone conversation. I will be very pleased to speak with you.

I do hope you will consider standing as a Parent Governor yourself, or nominating another parent/guardian/carer to do so, by completing a nomination form and returning it to main school Reception.

Yours sincerely

Clerk to the Governors

The High Weald Academy Angley Road Cranbrook Kent TN17 2PJ • Tel: 01580 712754 Fax: 01580 715434

enq@highwealdacademy.kent.sch.uk www.highwealdacademy.kent.sch.uk

Mrs C A Beech BA [Hons] PGCE NPQH – PRINCIPAL

Mrs DJ Coslett – MBA BA [Hons] PGCE NPQH - CEO, National Leader of Education

