



13 December 2018

Dear Parents/Carers

Extreme Weather Arrangements

It's that time of the year when we feel it useful to clarify the procedures to be followed in the event of exceptionally bad weather. Should the academy need to close, parents will be sent a text message and/or email and an announcement will be made on our website (www.highwealdacademy.kent.sch.uk) and Twitter Feed (twitter.com/HighWealdAcad). We will also inform the Kent Closures website, who in turn will inform the local radio stations. Please tune in to:

BBC Radio Kent (96.7 FM), Radio KMFM (96.2 – 101.6 FM), Heart FM (96 – 107FM)

You can also register with the Kent Closures website to receive an alert when the academy (and/or another school) is closed. To register go to <https://kentclosures.co.uk/> and click 'Register for alerts'.

If the weather deteriorates during a day when the academy is already open, we may be forced to close early. Again, parents will receive a text message and/or email and announcements will be made as stated above. Students in Year groups 10 and above will be allowed to make their own way home. **We will only contact parents of Year 7, 8 and 9 students if you have requested that we do so, otherwise they will also be permitted to make their own way home.** Please ensure that you have discussed with your son/daughter what arrangements are in place for him/her to get home safely on these occasions.

As soon as a decision is made to close the academy we will update the academy website. Please check the website before phoning the academy as phone lines will get blocked. Students will be allowed to communicate with parents by mobile phone.

Naturally our policy is to keep the academy open whenever possible and we will be expecting all students to attend unless otherwise instructed. **Please make sure the academy is informed of any change of mobile number or email address.**

Thank you for your support in this matter.

Yours sincerely

Lisa Barker
Senior Vice Principal