



16 July 2019

Dear Parents/Carers

2019/20 INSET Days and May Bank Holiday

I am writing to update you regarding amendments to the 2019/20 academy calendar.

As you know the move in to our new academy building is drawing closer. Teaching resources and furniture will be moved from our existing building during half term and so staff will need time to prepare classrooms before students return. Students will also need time to familiarise themselves and be inducted in to new routines and procedures. To ensure we are well-prepared and informed of everything we need to know, the three days following the October half term will be used for training and induction in to our new learning environment. A summary of the three day plan is detailed below:

Monday 4 November – INSET day for staff to prepare new learning environments – *(the school will be closed to all students)*

Tuesday 5 November – KS3 Induction to new building – Students in Years 7, 8 and 9 will attend the academy from 8.45-12.15

Wednesday 6 November – KS4 Induction to new building – Students in Years 10 and 11 will attend the academy from 8.45-12.15

All students will return to the academy, as normal, on Thursday 7 November.

Further information regarding the move to the new building will be sent to all families nearer the time.

You may already be aware that the Secretary of State has recently announced a change in the date of the May Bank Holiday for 2020. This will now be on **Friday 8th May** instead of Monday 4th May. This is in order to coincide with the 75th anniversary of VE Day.

For full details of the 2019/20 academy term dates, please visit our website using the link here: <https://www.highwealdacademy.kent.sch.uk/term-dates>.

Should you have any questions regarding the contents of this letter, please contact the academy office on (01580) 712754.

Yours sincerely

Daniel Hatley
Executive Principal